



JOB POSITION DESCRIPTION

EMPLOYEE NAME: _____ DATE OF HIRE: _____

POSITION:	Mental Health Therapist
LOCATION:	Corporate Office
DEPARTMENT:	Clinical
SUPERVISED BY:	President of Operations
POSITION PURPOSE: To provide mental health support services to adults in an outpatient setting.	
POSITION REQUIREMENTS/QUALIFICATIONS	
1. EDUCATION:	<p>Current (two years) of no felonies or substance abuse convictions.</p> <p>Graduation from an accredited school with a Master's Degree, licensed to practice in the State of Maryland as a Clinical Social Worker or Mental Health Counselor.</p>
2. EXPERIENCE:	<p>Must have one-year of continuous sobriety prior to hire, if a recovering alcoholic or drug addict.</p> <p>Recent experience (in last 5 years) providing treatment services preferred</p> <p>Experience with substance abuse/addiction disorders preferred</p>
3. LICENSURE/CERTIFICATION:	<p>Must possess any one of the following credentials: LCSW, LMSW, LCPC, LGPC</p>
4. KNOWLEDGE AND TRAINING REQUIRED AT TIME OF HIRE:	<p>Must adhere to confidentiality requirements as outlined in 42 CFR, Part 2. (HIPAA)</p> <p>Must be knowledgeable and demonstrate competence in current principles and practices, including all aspects of providing assessment and referral services.</p> <p>Must be compassionate and caring, with experience in a variety of psychological issues to help address the mental health needs of the population served.</p> <p>Must have the ability to interact with staff and clients in a professional manner.</p> <p>Must have the ability to handle stressful and demanding situations, while maintaining exceptional written and verbal communication skills.</p> <p>Must have the ability to adhere to all ethical guidelines set forth in accordance with the state of Maryland.</p> <p>Proficiency with the utilization of Microsoft Word, Excel, Power Point, Outlook, and internet navigation preferred.</p>

